HOME VISITOR CDA SCHOLARSHIP



Step 4- Apply to the Council for Professional Recognition

- Begin by creating an account on the Council for Professional Recognition's website (www.cdacouncil.org).
 - To create your Council for Professional Recognition CDA account:
 - Hover the cursor over "Educator Pathways"
 - In the drop-down menu click on "Your Council Login"
 On the next page choose, "Don't have an account?"

 - A new web page will appear where you enter your personal information to create vour account
- Once this is complete, you will be directed back to the login web page to gain immediate access to your account.
- Find your Customer ID number in the profile section of your account.
- Send your Customer ID number to your CDA Scholarship Counselor so we can process a voucher for your \$425 application fee.
 - Your application fee voucher will be issued to you within 7 business days.
- Your voucher number will be emailed to you from the Council for Professional Recognition and can also be found in the messages on your account.
- You will then start your CDA Initial Application located in your account on the Council for Professional Recognition's website, by choosing the "CDA Initial Application" option.
- Follow the application prompts to complete each section, For questions specific to the application please contact the Council for Professional Recognition at 800-424-4310.
- You will enter your voucher number during application check out as a payment.

Be Proactive: Begin searching for a Professional Development Specialist who will conduct your observation visit by clicking on "Find a PDS" in your account search for this person. We advise contacting 5-10 PD Specialist to ensure a response. This person MUST have a specialization matching Home Visitor CDA setting.