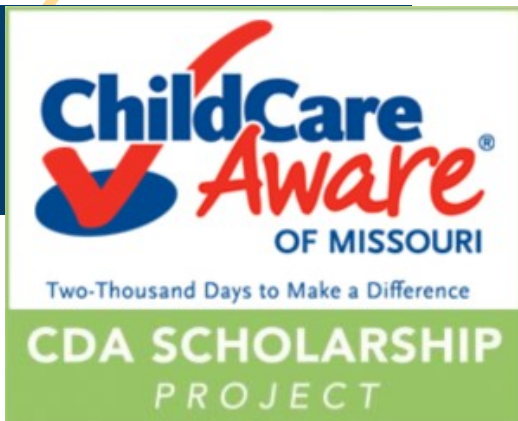


CDA RENEWAL SCHOLARSHIP PROJECT Overview



STEP 1- APPLICATION & ENROLLMENT (1 MONTH)

Apply at www.cdасcholarshipmo.org
Once approved, you and your employer will sign a participation agreement to be active in the scholarship. You will also set up an individual account on our website.



STEP 2 - 45 CLOCK HOURS OF TRAINING / AUDIT (3 MONTHS)

You will submit your clock hour training certificates/coursework completed during the 3 years that your current CDA Credential was valid. Our team will review your documents. If you need additional training we will help you find the best program for you. The scholarship will pay up to \$250 towards training.



STEP 3 - MEMBERSHIP IN AN EARLY CHILDHOOD PROFESSIONAL ORGANIZATION/CURRENT CHILD/INFANT CPR/FIRST AID CERTIFICATION (1 MONTH)

You will need to show proof of current membership in a national or local early childhood professional organization. The scholarship will provide the list of ECE membership associations that you may join and we pay \$100 for a standard membership if it is needed.



STEP 4 - APPLY TO THE COUNCIL FOR PROFESSIONAL RECOGNITION (1 MONTH)

Once logged into your original account at yourcouncil.org, select "CDA Renewal" and click Create New CDA Renewal Application. Send your Customer ID# to your CDA Scholarship Counselor so your \$125 application fee voucher can be issued.



STEP 5 - COMPLETE CDA RENEWAL APPLICATION (1 MONTH)

You will complete your initial CDA Renewal application on the CDA Council's website. Indicate your program/center director or assistant director and her/his email address as your ECE reviewer and your Verifier. Submit the payment for your CDA Renewal application with a voucher.



STEP 6 - CONGRATULATIONS! YOU'VE EARNED YOUR CDA RENEWAL CREDENTIAL (1 MONTH)

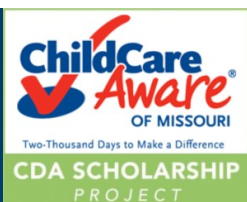
It's time to celebrate! Upload a copy of your official CDA Renewal Credential to your account on the CDA Scholarship Project's website to initiate the bonus process.



STEP 7 - COMPLETION BONUS (6 MONTHS)

You are eligible for your bonus of \$250 six months after earning your CDA Renewal credential if you met your employment commitment time.

For inquiries and concerns, please email
info@CDAScholarshipMO.org



**UP TO 6 MONTHS
BEFORE YOUR CDA
CREDENTIAL
EXPIRES**

you can submit a
renewal
application